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24th August 2011

Re: Significant proposed change to TICA & AICA

Dear TICA Member

We write to you to update you on potential changes to the Australian Infection Control Association and the TICA. We hope that you have read the wealth of information made available through the National Consultative Steering Committee (NCSC) and contributed to the surveys: www.icaustralia.com.au. What is clear is overwhelming support for a new national organisation. As discussed at previous TICA general meetings, correspondence from the TICA Executive and vast communication from the NCSCs, is that one element in achieving this goal is the “de-registration” of state and territory(S&T) associations, should each S&T agree.

The purpose of this letter is to succinctly update you on progress to date and next steps. Should you require more detailed information, we encourage you to read the white paper and draft constitution, located on the NCSC website and to contact us urgently should you have any questions.

The TICA Executive has been provided with detailed legal advice and have met to discuss the next steps. These can be summarised as:

1. At the TICA AGM on the 29th September, two resolutions will be voted upon. These draft resolutions are attached:
 - a) The first resolution is to agree for the NCSC to continue to assist the transition into a new national body.
 - b) The second is to agree to “de-register” TICA (essentially wind it up) and transfer all assets to the new organisation.

For the resolutions to pass, 75% of members present (or proxy) must agree.

2. At the AICA AMG in November, AICA members (you are an AICA member as well as a TICA member) can vote to dissolve AICA and restart as a new entity i.e. the new organisation.
3. The new organisation would commence on the 1st January 2012.

A few important points

1. If TICA members agree to resolution (b) i.e. wind up TICA but at the AICA AGM the vote to dissolve AICA is not supported, then the vote at the TICA AGM essentially becomes null and void and TICA continues.
2. As a TICA member, this process requires you to vote TWICE. Once at the TICA AGM and a second time at the AICA AGM. You can vote via proxy i.e. elect someone to vote on your behalf or direct someone who is attending to vote as you wish. The TICA Executive will ensure that there are at

least two TICA members present at the AICA AGM and communicate this in advance to you, so that you can complete a proxy form.

3. The TICA Executive fully support this proposal and encourage you to:
 - a) Vote or complete a proxy (for both votes)
 - b) Vote in favour of both the resolutions.

The draft resolutions for the TICA AGM are attached. Please read them carefully. These resolutions have been specifically worded by solicitors to ensure compliance with the relevant association Act and our constitution. The final resolutions and proxy vote form will be sent to TICA members in due course, consistent with our rules. We have also attached a 'roadmap' to transition for those who require more detail.

Finally, as you are hopefully aware, the new organisation will consist of an Executive Council. The initial Executive Council will consist of a person from each State and Territory. In due course, the TICA Executive will facilitate a process to ensure a person (who meets the necessary criteria) is elected onto the Executive Council.

If you have any questions, please do not hesitate to contact any member of the TICA Executive.

Brett Mitchell

Anne Wells

Libby Oakes

Saffron Brown

TICA President

TICA Vice-President

TICA Secretary

Co-opted TICA Treasurer